

Student Application Checklist

Complete Student Name: _____
Family Name _____ First Name _____

Passport:
Country of Issue: _____ Number: _____ Expires: _____

Country Applying to: Canada Program: High School Program (HSP)
 UK Private High School (PHS)
 USA

Note: Throughout this CET Student Application, "CET" refers to CET Management UK, Ltd.; Council for Educational Travel, USA (CETUSA); and CET Canada.

This student application checklist is provided for your convenience as verification of completion of all requested information.

- **The appropriate individuals must complete all information in the application.**
- **Letters to the Host Family should be printed and discuss the student's personality, likes, dislikes, family, community and any additional information that will help the Host Family know the student better. Please hand write in pen, no markers.**
- **School transcripts must be translated into English, with an explanation of the grading system.**
- **Photos are extremely important. Photographs of a happy, smiling student are often a primary decision factor in the selection of a student by a Host Family. Photos of the student, family, favorite activities, home, etc. should be provided on the photo pages.**

Enclosed:

- _____ 1. Student Information and Interests (Page 1-2)
- _____ 2. Student Questionnaire (Pages 3-4)
- _____ 3. Student and Biological Parent's or Guardian's Letters to Host Family (Pages 5-6)
- _____ 4. Photo Album (Pages 7-8)
- _____ 5. Standards of Conduct Agreement (Pages 9-10)
- _____ 6. Releases and Authorization (Pages 11-12)
- _____ 7. Medical Information/Immunization History (Pages 13-14)
- _____ 8. Academics (Pages 15-16) 3 years of grades required
- _____ 9. English Oral Interview (Page 17)
- _____ 10. Confidential Student Interview (Pages 18-19)
- _____ 11. 5 Smiling Passport Type Photos
- _____ 12. Copy of Student's Passport
- _____ 13. SLEP test – unscored – type 4-5 or 6 only



STUDENT APPLICATION

Please affix
5
SMILING
Passport-
type photos

(approximate passport
photo size)

Please fill out this application completely by typing or using black ink.

Application for: Academic Year (August)
 One Semester - August OR January

Student Last Name: _____ First Name: _____ Middle: _____

Street Address: _____

Postal Code: _____ City: _____ State: _____

Country: _____ Telephone: _____
Country Code City Code Home Number

e-mail address: _____

Birth City: _____ Birth Country: _____ Date of Birth: ____ / ____ / ____
MM DD YYYY

Citizenship: _____ Nationality: _____ Age: _____ Gender: ____ F ____ M

Please check all that apply:

Mother Living Deceased
Father Living Deceased

I live with:

Mother Grandmother Other, please explain _____
 Father Grandfather

Biological parents are: Married Divorced Separated Other _____

Father's Last Name: _____ First Name: _____ Occupation: _____

Address _____ Postal Code _____ City _____ Country _____
Age: _____ Speaks English: Yes No

Home Telephone _____ Business Telephone _____

Mother's Last Name: _____ First Name: _____ Occupation: _____

Address _____ Postal Code _____ City _____ Country _____
Age: _____ Speaks English: Yes No

Home Telephone _____ Business Telephone _____

Please list all other members of your household:

| Name | Age | Gender | Relationship (brother, sister, etc.) |
|-------|-------|---|--------------------------------------|
| _____ | _____ | <input type="radio"/> F <input type="radio"/> M | _____ |
| _____ | _____ | <input type="radio"/> F <input type="radio"/> M | _____ |
| _____ | _____ | <input type="radio"/> F <input type="radio"/> M | _____ |
| _____ | _____ | <input type="radio"/> F <input type="radio"/> M | _____ |

YOUR INTERESTS

Please answer these questions truthfully.
 Host Families are matched to you based on your answers to these questions.

What is your religious affiliation? _____

How often do you participate? Weekly Monthly Holidays Never

How often would you be willing to participate with your Host Family? Weekly Monthly Holidays Never

Please describe any religious practices you must observe while on the program: _____

Do you prefer a non-smoking home? Yes No (Please note that you **cannot** smoke while on this program.)

List any pets you have at home _____

Are you a vegetarian? Yes No

In this section, place an "X" in front of the activities you enjoy. Circle the "X" of the 5 activities you enjoy most.

- | | | | |
|--|---|--|---|
| <input type="checkbox"/> Aerobics | <input type="checkbox"/> Computers | <input type="checkbox"/> Ice Skating | <input type="checkbox"/> Skiing-snow |
| <input type="checkbox"/> American Football | <input type="checkbox"/> Cooking | <input type="checkbox"/> Martial Arts | <input type="checkbox"/> Skiing-water |
| <input type="checkbox"/> Archery | <input type="checkbox"/> Crafts | <input type="checkbox"/> Modern Dance | <input type="checkbox"/> Snowboarding |
| <input type="checkbox"/> Attend sport events | <input type="checkbox"/> Debating | <input type="checkbox"/> NASCAR | <input type="checkbox"/> Soccer |
| <input type="checkbox"/> Ballet | <input type="checkbox"/> Drama | <input type="checkbox"/> Painting | <input type="checkbox"/> Swimming |
| <input type="checkbox"/> Ballroom Dancing | <input type="checkbox"/> Drawing | <input type="checkbox"/> Photography | <input type="checkbox"/> Tap Dance |
| <input type="checkbox"/> Baseball | <input type="checkbox"/> Fishing | <input type="checkbox"/> Popular Music | <input type="checkbox"/> Tennis |
| <input type="checkbox"/> Basketball | <input type="checkbox"/> Gardening | <input type="checkbox"/> Reading | <input type="checkbox"/> Visiting Museums |
| <input type="checkbox"/> Bicycling | <input type="checkbox"/> Going to movies | <input type="checkbox"/> Roller Blades | <input type="checkbox"/> Volleyball |
| <input type="checkbox"/> Board/Card Games | <input type="checkbox"/> Golf | <input type="checkbox"/> Running | <input type="checkbox"/> Volunteerism |
| <input type="checkbox"/> Camping | <input type="checkbox"/> Gymnastics | <input type="checkbox"/> Sailing | <input type="checkbox"/> Wrestling |
| <input type="checkbox"/> Chess | <input type="checkbox"/> Hiking | <input type="checkbox"/> Scouts | <input type="checkbox"/> Writing |
| <input type="checkbox"/> Church Activities | <input type="checkbox"/> Horseback riding | <input type="checkbox"/> Singing | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Classical Music | <input type="checkbox"/> Ice Hockey | <input type="checkbox"/> Skateboarding | <input type="checkbox"/> Other _____ |

In this section, place an "X" in front of your personality traits.

- | | | | | |
|-----------------------------------|---------------------------------------|-------------------------------------|--------------------------------------|--------------------------------------|
| <input type="checkbox"/> Active | <input type="checkbox"/> Independent | <input type="checkbox"/> Open | <input type="checkbox"/> Reliable | <input type="checkbox"/> Shy |
| <input type="checkbox"/> Bright | <input type="checkbox"/> Intellectual | <input type="checkbox"/> Optimistic | <input type="checkbox"/> Realistic | <input type="checkbox"/> Sincere |
| <input type="checkbox"/> Curious | <input type="checkbox"/> Intelligent | <input type="checkbox"/> Organized | <input type="checkbox"/> Reserved | <input type="checkbox"/> Spontaneous |
| <input type="checkbox"/> Friendly | <input type="checkbox"/> Mature | <input type="checkbox"/> Patient | <input type="checkbox"/> Respectful | <input type="checkbox"/> Studious |
| <input type="checkbox"/> Humorous | <input type="checkbox"/> Motivated | <input type="checkbox"/> Quiet | <input type="checkbox"/> Responsible | <input type="checkbox"/> Talkative |

FOREIGN LANGUAGES YOU SPEAK OR HAVE STUDIED:

| Language | Years of Study | Proficiency |
|----------|----------------|-------------|
| English | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

LIST MUSICAL INSTRUMENTS YOU PLAY:

What is your mother language? _____

Tuition (U.S. Applicants only): Do you want to attend a private high school while staying in America? If you check "Yes" then you will be sent to Coordinators that will more than likely place you in a private high school and you will have to pay tuition. Please only check "Yes" if you are serious about attending a private high school. Yes No

If you answered, "Yes". Which tuition range are you willing to pay?
 Up to \$4,500 \$4,500 to \$6,000 \$6,000 and up

QUESTIONNAIRE

This section is intended to let your future Host Family know something about your character, ideas and experiences. Please answer the questions below as thoroughly as possible.

1. Besides the benefits of cultural exchange and the chance to perfect your foreign language skills, give at least two other reasons why you want to study abroad.

2. Living in a foreign country is difficult. It calls for the ability to adjust to and accept great differences. Why do you feel you are mature enough to live in a foreign country?

3. Give an example of your openness to people and new ideas.

4. Give an example of your sensitivity to the feelings of others.

5. While you are living abroad, many things are likely to be very different from your own country. This can include foods, your school, your Host Family's social standing, your Host Family's rules and expectations regarding curfews and your household responsibilities. Describe how you plan to adjust to these differences.

6. What do you anticipate will be the three most difficult problems you will encounter? Give examples of how you will deal with them.

1. _____

2. _____

3. _____

7. What do you expect from your Host Family relationship? What can you contribute to this relationship?

8. What do you think is unique and different about you?

9. Many students have dreams, aspirations and passionate pursuits. Please describe any you have.

QUESTIONNAIRE

10. After you finish school, what are your career goals and describe how you will achieve them.

11. If you could positively impact the global community, how would you do so?

12. Describe any part-time jobs, work experience or volunteer experiences you may have had.

13. Describe the activities your family pursues together.

14. Have you ever lived outside your own country? (If yes, please answer where and when.)

15. Describe your foreign travel and international experiences.

16. Have you participated in an academic year program abroad previously? (If yes, please describe.)

17. Is there anything you would like to add?

A LETTER FROM YOU

This letter is the most important part of your application. Your letter will help the Host Family understand your true personality. Your letter should be as friendly and personal as possible. Do not repeat any information that has been provided in other sections of this application. Please sign only your first name to the letter.

This letter must be in English, in pen (please no marker) and neatly written by you. **Please limit your letter to one page.**

A LETTER FROM YOUR PARENTS

This letter, along with your child's, will normally have the most influence on prospective families. To help the Host Family understand your child's personality, background, life-style and habits, you should provide detailed and personal data. Information that has been provided in other sections of this application should not be repeated. Please sign your complete name to the letter.

This letter must be in English, in pen (please no marker) and neatly written by your parents.

PHOTOS (Attach the required photos to the following 2 pages.)

Please attach and describe current informative pictures of yourself, family, friends, special occasions, memorable events, etc. Appropriate photos are those that can assist a Host Family in learning more about you and the way you live.

**Photo Number 1
You and your family**

Describe the photo above. _____

**Photo Number 2
Your house**

Describe the photo above. _____

PHOTOS

Please attach and describe current informative pictures of yourself, family, friends, special occasions, memorable events, etc. Appropriate photos are those that can assist a Host Family in learning more about you and the way you live.

Photo Number 3
You and your friends

Describe the photo above. _____

Photo Number 4
You and your friends

Describe the photo above. _____

STANDARDS OF CONDUCT

1. **CELL PHONES**

CETUSA has the right to limit and/or revoke cell phone privileges when in the student's best interest.

2. **DANGEROUS ACTIVITIES**

Skydiving, hang gliding, glider riding, parachute jumping, parasailing, jet skiing, snowmobiling, bungee jumping and riding in hot air balloons are prohibited.

3. **DRINKING**

The purchase, possession and/or use of alcoholic beverages, including beer and wine, are forbidden.

4. **DRIVING**

Because of the danger involved and the lack of liability and insurance coverage, under no circumstances may a student drive a motorized vehicle for which an operator's license is required. However, students may participate in Driver's Training classes and take the driver's test provided:

- A. Driver's Education or Training may not be available in some states or regions. Foreign students are subject to the same guidelines as American students, which may include waiting lists and other restrictions.
- B. No local or state laws are violated in obtaining the license.
- C. The student's natural parent(s) and/or legal guardian(s) give written permission assuming all responsibility and liability for any violations, accidents, injuries, and any costs, legal and otherwise in the course of obtaining the driver's license.
- D. The Host Family and /or CET are not required to submit a statement assuming financial responsibility for the student to qualify for the driver's license.
- E. The student surrenders the driver's license to the CET Coordinator until he/she completes the CET academic year/semester program.

5. **DRUGS**

The purchase, possession and/or use of illegal (non-prescription) drugs are forbidden. Further, no association is to be maintained with anyone involved with drug use in any way. The use of any mind-altering prescription drugs such as anti-depressants, ADD or ADHD medications or any drugs that treat compulsive behavior are also forbidden.

6. **EXTENSIONS**

A student on the fall semester program may transfer to the year program by applying and paying the difference in fees plus the established surcharge only if there is no change of host family and school. Any student extending his/her stay beyond the scheduled return will be considered terminated from the program and the Immigration and Naturalization Service will be notified that CET is no longer responsible for the student.

7. **FINAL AUTHORITY**

- A. Students must respect all decisions made by CET and its coordinators or staff.
- B. CET reserves the right to dismiss a student from the program, if there should arise, in the judgment of CET officials, a condition likely to be detrimental to the health of the student.
- C. CET reserves the right to dismiss a student from the program should the student violate the Standards of Conduct or for other disciplinary problems.

8. **HITCHHIKING**

Hitchhiking is extremely dangerous. Students are not permitted to hitchhike, either alone or with friends.

9. **HOST FAMILY REGULATIONS**

Each host family has rules and regulations which help it to function effectively. It is imperative that each student makes every effort possible to understand what his/her family expects. Each student must be respectful of his/her Host Family and the rules that govern the household. Activities must be approved by the Host Family. At all times the student's Host Family must know where the student is, with whom and when the student will return.

10. **INTERNET AND E-MAIL**

While the use of the Internet and e-mail is generally deemed acceptable, it may also be detrimental to a student's program. Students must respect and abide by host family and school rules in relationship to use of computer, Internet and e-mail.

11. **LAW VIOLATIONS**

If a student admits to a criminal law violation, or is arrested and charged, or if reliable information is received that the student will be arrested and charged, the student will be returned to his/her home country as soon as legally possible. Students are expected to obey all laws of the host country, state, city and community.

12. **LEAVING THE PROGRAM**

A student may not leave the program at any time without the expressed written consent of CET. Students are not permitted to return home during the program. Doing so will be considered leaving the program. When a student leaves the program, except for emergencies, he/she may not return to the program. The student may temporarily return home due to death or serious illness in the immediate family or for other bona fide emergency situations as determined by CET.

STANDARDS OF CONDUCT, Continued

13. MONEY

Because each student is responsible to purchase his/her personal items, clothing, entertainment, etc., each student is required to have at his/her disposal, a minimum of \$200 each month. Each student is responsible for his/her own spending money. CET is not responsible for any lost or stolen money. It is against CET regulations for a student to place his/her money in the host family's bank account. Further, no student shall lend to, or borrow from any member of his/her host family.

14. PORNOGRAPHY

Purchase, possession and/or downloading of pornography is not permitted.

15. SCHOOL

- A. The student is on an Exchange-Visitor or Student Visa and must attend school regularly and obey all school rules.
- B. The student is expected to show an interest in his/her schoolwork and make an effort to do his/her best.
- C. If, in the school's or CET's opinion, the student needs a language tutor to succeed in class(es), CET will help to arrange for such a tutor. The cost for tutoring will be the sole responsibility of the student's natural parents.
- D. If the student is given a failing mark in attitude as an official complaint from the school, he/she will be returned to his/her home country.
- E. Dismissal from school will result in dismissal from the program.

16. SEX

The exchange experience is not intended to be a time in which romantic attachments are formed. The exchange student is an ambassador of his/her country. Therefore, it is extremely important that the student's moral behavior be beyond reproach at all times. If it is found that a student is involved in a sexual relationship while sponsored by the CET program, that student may be returned to his/her own country immediately. If it is found that a student is pregnant or has caused a pregnancy while sponsored through the CET program, that student will be dismissed from the program.

17. SMOKING

Purchase, possession and/or use of tobacco products are forbidden.

18. TRAVEL

Students will be permitted to travel while in the host country only according to the following conditions:

- A. If with the host family and if longer than overnight, the CET Coordinator must be informed of dates and a phone contact where the student can be reached in case of emergency. Travel for more than two nights with host family or any other travel more than one night requires a Travel Release form be submitted 2 weeks in advance of the travel.
 - B. If with another family, the host family must approve and the same regulations as "A" above apply.
 - C. School and group-sponsored trips are permitted. Again, the host family must approve and the CET Coordinator must be notified.
 - D. If independently to visit another family, the inviting family must confirm the invitation with the host family and the CET Coordinator.
 - E. Travel by air, bus or train in the US, UK or Canada is permitted only under the following conditions:
 - 1. Chaperoned group trips.
 - 2. Direct trips from departure point to destination, to be met by family visited.
 - F. For travel outside of the U.S., the DS-2019 form must be signed by an Academic Year Program office staff before travel is permitted.
- Note: Refer to your Handbook for details regarding authorization to travel. Unauthorized travel may be cause for dismissal from the program.

19. WORK AND JOBS

Students sponsored by CET are in the host country on an Exchange-Visitor Visa. It is against the law for an exchange student to hold a job or seek employment. Exceptions to this may be baby-sitting, lawn mowing or other odd jobs which might be offered to the student by his/her host family or the host family acquaintances.

20. VISITS FROM RELATIVES AND FRIENDS

Visits from relatives and friends are prohibited prior to the last 2 weeks of the program. Earlier visits often result in disruption of the student/host family adaptation process. In the event a student placement is jeopardized by a visit from home, CET will not guarantee another host family placement. Approval of host family must be obtained prior to the visit and guests may not expect that host families will be able to accommodate them. Visits home are prohibited.

AGREEMENT

We, the student and parent(s) or legal guardian, have read and understand all of the above. We agree to obey these rules and understand that disobeying them will result in the student's dismissal from the program and being returned to his/her home country. We also understand and acknowledge that U.S. Host Families are volunteers and are ***not*** monetarily compensated.

Signature of Student

Date

Signature of Father or Legal Guardian

Date

Signature of Mother or Legal Guardian

Date

RELEASES

LIABILITY RELEASE

We, the undersigned, as the participant, and the parent(s) or legal guardian(s) of a participant in a program organized and directed by CET Management (CET), hereby release CET, its Officers, Board of Directors, Agents, Coordinators and Schools where the participant may be assigned, from any and all current and future claims, charges, costs and/or causes of action for loss of property, personal injury, illness, accident or death sustained by the participant for the duration of the CET program, whether covered by insurance or not. We further understand and agree we are responsible for any loss, damage or injury caused by the participant in the CET exchange program.

We understand and agree that the participant will be subject to authorities and teachers of the school where he/she may be assigned and that he/she must follow the rules set forth by the Host Family with whom he/she may live.

CONDITIONS OF APPLICATION

We have read and understand the Standards of Conduct and agree that the participant must follow and abide by these rules and regulations as outlined.

We understand that CET does not guarantee the participant will obtain a diploma, play on any sports team or live in a home without pets.

As the parent(s) or legal guardian(s) of the participant we agree to supply our child with a minimum of \$200 per month in spending money to cover his/her needs and expenses for the duration of his/her exchange program and return home. We understand and agree that CET is not responsible for my/our child's money or personal property, whether lost or stolen, while he/she is participating in the CET exchange program. Further, we understand and agree that should there be a geographical move of my/our child, for any reason whatsoever, the cost of transportation shall be borne by the participant.

We grant CET permission to use photographs, or any other materials in which the participant may appear, for promotional or publicity of the organization's programs.

If we have personally misrepresented, or have knowledge of misrepresentation of any portion of this application, we understand that CET has the option of immediately dismissing the participant from the CET program and repatriating the participant. In the event of repatriation, we shall bear all costs incurred and understand that any and all program fees are nonrefundable.

Signature of Student

Date

Signature of Father or Legal Guardian

Date

Signature of Mother or Legal Guardian

Date

TERMINATION OF PROGRAM

I/We understand that my/our child's CET Management Program terminates 7 days following the last official day of school or at the time of his/her group departure and return to home country, whichever is earlier. CET does not accept any responsibility for students who remain within the country as tourists for longer than the stipulated time period.

Signature of Student

Date

Signature of Father or Legal Guardian

Date

Signature of Mother or Legal Guardian

Date

RELEASES

MEDICAL RELEASE

In case of illness, accident or injury, I/We grant permission to CET Management (CET), its representatives, the high school where my/our child is enrolled, and/or my/our child's Host Family to authorize examination and treatment for my/our child, by qualified medical personnel.

I/We also grant CET, the high school where my/our child is enrolled, and his/her Host Family, all necessary permissions to act as legal guardians, especially in emergencies, whether medical or other, including surgical operations or any other treatment.

This authorization also grants permission to release information regarding my/our child in order to receive any and all inoculations or immunizations required by federal, state and/or school authorities for participation in the CET program.

This Medical Release Authorization shall be valid for the entire duration of the CET program in which my/our child is participating.

Signature of Father or Legal Guardian

Date

Signature of Mother or Legal Guardian

Date

TRAVEL AUTHORIZATION

I/We authorize CET Management (CET), its representatives, and my/our child's Host Family to allow my/our child to travel, within the guidelines as established in the CET Standards of Conduct.

This authorization does not eliminate the necessity of obtaining our signature(s) on a Travel Release Form at the time of any CET approved travel for the duration of my/our child's participation in this program.

Signature of Father or Legal Guardian

Date

Signature of Mother or Legal Guardian

Date

MEDICAL INFORMATION

Student Name: _____ Date of Birth: ____ / ____ / ____
MM DD YEAR

PHYSICAL EXAMINATION OF STUDENT

(This examination is to be done by a Medical Doctor and completed in English.)

Height _____ Weight _____ Blood Pressure _____ Pulse _____

Visual Acuity

Hearing

(Without Correction) R ____ / ____ L ____ / ____

R ____ / ____ L ____ / ____

(With Correction) R ____ / ____ L ____ / ____

R ____ / ____ L ____ / ____

Respiratory System _____ Cardiovascular System _____

Neurological System _____ Musculoskeletal System _____

Urinalysis S.B. _____ Alb _____ Sugar _____ Micro _____

E.N.T. _____ Liver _____ Spleen _____

Abdomen _____ Skin _____ Genitals _____

Allergies? YES NO If yes, please explain _____

Students are only allowed to bring medications prescribed by their doctor. Please explain clearly, in English, what medications the student needs while on the program: _____

Is this student physically able to participate in sports? YES NO

STUDENT'S MEDICAL HISTORY

Please mark answer yes or no

If you answered "yes", please explain to the right.

| | Yes | No | Explanation |
|------------------------|-------|-------|-------------|
| Kidney Disease | _____ | _____ | _____ |
| Congenital anomalies | _____ | _____ | _____ |
| Neurological disorders | _____ | _____ | _____ |
| Eye problems | _____ | _____ | _____ |
| Hospitalization | _____ | _____ | _____ |
| Pulmonary disease | _____ | _____ | _____ |
| Cardiac disease | _____ | _____ | _____ |
| Endocrine disorder | _____ | _____ | _____ |
| Eating disorder | _____ | _____ | _____ |
| Menstrual disorder | _____ | _____ | _____ |
| Orthopedic problems | _____ | _____ | _____ |
| Convulsions | _____ | _____ | _____ |
| Operations | _____ | _____ | _____ |
| Mental disorders | _____ | _____ | _____ |
| ADD or ADHD | _____ | _____ | _____ |
| Depression | _____ | _____ | _____ |

IMMUNIZATION RECORD

All immunizations must be completed before student arrives in the U.S.

Student Name: _____

Date of Birth: ___/___/___

| Vaccine Give date each dose given | 1st | 2nd | 3rd | 4th | 5th |
|---|-------------|-------------|---|-------------|-------------|
| Polio (TOPV) | ___/___/___ | ___/___/___ | ___/___/___ | ___/___/___ | ___/___/___ |
| DTaP and/or TD (Diphtheria Tetanus & Pertussis) OR (Tetanus and Diphtheria) | ___/___/___ | ___/___/___ | ___/___/___ | ___/___/___ | ___/___/___ |
| Measles (Rubeola/10 day/red) | ___/___/___ | ___/___/___ | If no immunization, give date when student had measles ___/___/___ | | |
| Rubella (German, 3 day) | ___/___/___ | ___/___/___ | If no immunization, give date when student had rubella ___/___/___ | | |
| Mumps | ___/___/___ | ___/___/___ | If no immunization, give date when student had mumps ___/___/___ | | |
| Hepatitis A | ___/___/___ | ___/___/___ | | | |
| Hepatitis B | ___/___/___ | ___/___/___ | ___/___/___ | ___/___/___ | ___/___/___ |
| Varicella (Chicken Pox) | ___/___/___ | ___/___/___ | If no immunization, give date when student has chicken pox ___/___/___ | | |
| Meningococcal | ___/___/___ | | | | |

IMMUNIZATIONS REQUIRED FOR SCHOOL ADMISSION INTO AMERICAN HIGH SCHOOLS

1. **Polio** (trivalent Oral-TOPV) : at least 3 doses - additional doses required if last dose was received before 4 years of age
2. **Diphtheria-Tetanus-Pertussis** (DTaP) : at least 4 doses; booster required within past 10 years
Or
Tetanus and Diphtheria (Td) : at least 3 doses
3. **Measles** (Rubella, 10--day) : two doses on or after one year of age OR laboratory-confirmed disease verified by a physician plus one dose
4. **Rubella** (German measles, 3-day) : two doses on or after one year of age OR laboratory-confirmed disease verified by a physician plus one dose
5. **Mumps** vaccine : two doses on or after one year of age OR laboratory-confirmed disease verified by a physician plus one dose
6. **Hepatitis A** : two doses
7. **Hepatitis B** : three doses recommended
8. **Varicella** (Chicken Pox) : one dose on or after one year of age, but prior to age 13 OR two doses administered at least 28 days apart after age 13 OR laboratory-confirmed disease verified by a physician
9. **Meningococcal** : one dose at age 11-12 years or to unvaccinated adolescents at high school entry (approximately age 15)

Tuberculosis (TB) Skin Test Date: ___/___/___ Results: ___ Positive ___ Negative **OR** BCG Test Date: ___/___/___
(MUST be within past six months)

Please explain any positive reaction and follow-up: _____

I, the undersigned, have given a thorough physical examination and reviewed the medical history of this student. I certify that all important medical information has been included, and that the above information is complete and accurate.

Physician's Signature: _____ Date: _____

Physician's Name: _____

Physician's Address: _____

Letter of Recommendation - To be completed by a school official.

1. Student Name: _____
2. How many years have you known this student? ____ years.
3. How many years of English has the student had? ____ years.
4. What type of instruction was the English? Classroom Private Lessons
5. How many days per week were the lessons? _____
6. What type of school has the student primarily attended? Boarding Public Private Other _____
7. What year in school is student currently attending? 9 10 11 12 Next Year? 9 10 11 12
8. How many formal years of school has this student completed? 9 10 11 12
9. How many years are required for graduation? ____ years.
10. Has the student graduated secondary school? YES NO
11. Please indicate the student's academic standing in his/her class:
 Top 10% Top 25% Top 50% Other _____
12. Does this student have a history of continuous absence from school? YES NO
If "Yes", please explain _____

13. What extra curricular activities does the student participate in? _____

14. Has the student won any academic awards? _____

15. What is the student's attitude toward school and schoolwork? _____

16. What is this student's relationship with his/her fellow classmates? _____

17. What are the student's leadership abilities? _____

18. Based on your knowledge of this student, how would you evaluate his/her potential success as an exchange student?
 Very Good Good Average Poor
19. Please add any other information you think is appropriate: _____

ACADEMICS - To be completed by a school official. Three years of grades required.

In English, please list the grading scale next to the corresponding grades listed on the left.

| <u>Grading Scale</u> | | <u>Foreign Grading Scale</u> |
|----------------------|---|------------------------------|
| Excellent | A | _____ |
| Above Average | B | _____ |
| Average | C | _____ |
| Poor | D | _____ |
| Fail | F | _____ |

Students are required to have a B- or better academic average over the most recent 3 years.

In the boxes below, please list in English the courses taken and the grades received from the 7th level to the present using the grading system as listed above. **IMPORTANT: PLEASE ATTACH A COPY OF SCHOOL REPORT MENTIONED BELOW.**

| Calendar Year: 200__ School Grade: _____ | | | | Calendar Year: 200__ School Grade: _____ | | | |
|--|----------------|--------------|-------------|--|----------------|--------------|-------------|
| Courses | Hours per Week | ½ Year Grade | Final Grade | Courses | Hours per Week | ½ Year Grade | Final Grade |
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Signature: _____ Date: _____
 Title: _____

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ENGLISH ORAL INTERVIEW

Please circle the score (1 to 10) which best describes this student's ability to understand and speak English. Use the guidelines next to each score for your evaluation.

STUDENT'S NAME: _____

| |
|--|
| 10 Absolute proficiency in English. Student is able to both understand and converse, dealing with abstract terms. Thinks in English. |
| 9 Student possesses near fluency. Sentence structures are near perfect. Can understand and respond to difficult questions. English knowledge includes abstract terms. Will have no problem at all in communication when he/she arrives in the country he/she is going to. |
| 8 English responses, although not perfect, come naturally. In other words, student responds clearly in English. Has good vocabulary and understands almost everything. Can respond intelligently, but needs improvement. |
| 7 Student can understand most. Speaking ability is good, but needs practice. Student can go beyond basic responses. Knows many words, but needs to think before responding. |
| 6 Student understands basic English. Vocabulary deals with everyday common terms. Thinks quickly but it is evident that he/she is translating. Gets lost when conversation departs from basics. Makes mistakes, but is understandable. Can carry on a conversation. |
| 5 Student can understand much more than he/she can communicate, however makes an effort. Can respond in some sentence forms even if grammar and structure are not perfect. |
| 4 Student evidently understands basic English sentences and is able to respond even if only in words. Grammar and sentence structure are poor, but understandable. A few weeks of total immersion in English will improve his/her ability. |
| 3 Student understands words, but not sentence thoughts. Speaking ability is limited to a few words. |
| 2 Student understands a few words, but has little or no ability to communicate. Student may also refuse to use English. |
| 1 Student cannot understand and knows little or no English. |

Please give your reasons for this score and any suggestions you may have for this student.

Briefly describe your relationship with this student.

Name of Interviewer: _____ Date: _____

Position: _____

CONFIDENTIAL STUDENT INTERVIEW FORM

This form is to be completed by a representative of the CET Program. The information on this form will be used only by CET Representatives and the Community Coordinator.

Name of Student: _____ Date: ____ / ____ / ____

Name of person conducting interview: _____

Please describe the student's life at home:

Please describe the student's relationship with family members and friends. Does the student make friends easily?

Host families come from varying educational backgrounds, races and religions. Please indicate the student's response to each of the following questions:

A. How will you adjust to a family that is not of the same economic level?

B. How would you react if your family were a different race?

C. How would you interact with a family that is of a different religion?

What are the student's academic goals? How does he/she expect to fulfill those goals?

Why does the student want to go to the U.K., Canada or the U.S.?

Please rate the student in the following categories based on your impression during the interview.
Appearance – Please describe the general appearance and grooming of the student.

Personality – Please describe the student's nature as you perceive it. Was the student aggressive, timid or nonchalant during the interview?

Responsibility – Did the student leave you with the impression that he/she is willing to accept responsibility for his/her own actions?

General Impressions – Do you foresee any problems the student may encounter adapting to a student exchange environment?
